

FREMONT COUNTY PROCEDURES FOR PHASED REOPENING OF PUBLIC OFFICES

The Fremont County Board of Supervisors decided on June 3, 2020, to institute procedures for the phased reopening of county offices, including county offices located in the Fremont County Courthouse, to begin June 8, 2020 at 8:00 a.m. The safety of our employees and county residents is our overriding priority. As the Coronavirus disease 2019 (COVID-19) outbreak continues to have substantial community spread, the Fremont County Board of Supervisors are monitoring the situation closely and will periodically update guidance based on current recommendations from the Iowa Department of Public Health and the CDC. To reduce the potential risk of exposure to our workforce and visitors, we are instituting new screening procedures, with the goal of returning to business as usual in the coming months. The information below identifies procedures which are subject to change at any time. Your adherence to these procedures is important to help us take precautionary measures to protect you and county employees. During the initial phase of reopening:

1. County offices will remain open by appointment only.
2. Visitors must first verbally answer screening questions before entrance.
3. Call upon arrival to let the office know you are in the parking lot. You will be contacted when it is your turn to come in.
4. Masks encouraged, but not required in all offices.
5. Sanitizer will be offered upon entry.
6. Visitors will be escorted directly to the office with which they are doing business and escorted out when business is completed.
7. County employees wearing masks is at the discretion of the Department Heads

Any person with COVID-19 symptoms should refrain from entering a public building. At this time, self-monitoring is required by the public and employees. Stay home if you are ill. Social distancing measures such as increasing the space between workers and the public and decreasing social contacts in the workplace are still in place. Hand shaking is prohibited. Everyone should wash hands thoroughly before entering county facilities and throughout the day. Hand sanitizers will be available at the entrance of the courthouse and in all offices. Office/workspace areas will be cleaned at least daily. Individuals should consider contacting county offices/departments or conducting business online if possible before visiting any facility.

The Fremont County Board of Supervisors will revisit these procedures and will provide guidance for the next phase of reopening county offices at the circumstances permit.

Call the department you are visiting for information regarding their specific requirements.

Assessor: 712-374-2631

Attorney: 712-374-2751

Auditor: 712-374-2031

Treasurer: 712-374-2122

Magistrate Judge: 712-374-2231

Board of Supervisors: 712-374-2415

Recorder: 712-374-2315

IT Office: 712-374-6671

Motor Vehicle: 712-374-2344

State of Iowa Clerk of Court: 712-374-2232